Summer 2005





A newsletter providing assistance in waste reduction to local governments, State agencies, and large State facilities. Published by Cal/EPA's Integrated Waste Management

Waste reduction—Get in the game

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There's a new game in town. Or rather, there are some new rules for venues and events that host the games. Chapter 879, Statutes of 2004 (Montanez, AB 2176) addresses waste reduction at large venues and events. Beginning July 1, 2005, large venues and large events (as defined in Public Resources Code section 42648) in each city and county must plan for solid waste reduction and annually report their progress in implementing their plan upon request of the local agency (city or county) in which they are located. Local agencies are in turn required to report to the California Integrated Waste Management Board (CIWMB) on the top 10 percent of those venues and events. The reports are based on the amount of solid waste generated, starting with the 2005 reporting year. In addition, when issuing a permit to a large venue or large event, local agencies must provide the venue or event with information to assist them in reducing waste. To review all the provisions of the law as chaptered, visit www.leginfo.ca.gov/pub/03-04/bill/asm/ab_2151-2200/ab_2176_bill_20040929_chaptered.html.

The CIWMB is also required to join the game by providing technical assistance and tools to assist local agencies, venues, and events with their waste diversion program planning and reporting. The Large Venues and Events Waste Reduction Model Ordinance and General Plan Language is a tool to assist local jurisdictions wishing to adopt an ordinance or general plan provisions addressing waste reduction at venues and events. Existing local ordinances provided the basis for developing the model documents. Peer review and a public comment workshop provided CIWMB staff with valuable input in finalizing the documents that were adopted by the CIWMB on June 14, 2005. The models include a variety of provisions covering special events; venue facility operations; and venue facility design, construction, and demolition. These provisions will be useful to the widely varied conditions throughout the State. The model documents are intended as a starting point. Jurisdictions are encouraged to adapt the models to locally reinforce State requirements or add additional local requirements to further bolster waste diversion. Development and approval is all done at the local level.

zero waste CALIFORNIA

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Waste reduction—Get in the game, continued from page 1

Visit www.ciwmb.ca.gov/Venues /Ordinances/ for a link to the CIWMB model ordinances and other useful information.

To learn a new game, you read the rules: in this case the legislation. But sometimes you wonder how the game really should be played. You may be asking questions such as "What is a large venue?"; "Do I report on the top 10 percent of venues and events combined or the top 10

percent of each?"; "What if my local agency is part of a regional agency?" You are not alone. To answer these and other questions, the CIWMB has posted frequently asked questions and answers on its Waste Reduction at Venue Facilities and Large Events website at www.ciwmb.ca.gov/Venues/. Or, you can contact Debra Kustic at dkustic@ciwmb.ca.go or (916) 341-6207.

Waste outflow and inflow maps

The California Integrated Waste Management Board (CIWMB) updated the waste outflow and inflow maps to reflect year 2003 disposal data.

Waste outflow maps present a picture of where a county disposed of its waste in 2003, including waste disposed within the county, in other counties, and/or exported out of state. Waste inflow maps show where a county received waste in 2003: from within the county, from other counties, and/or from out of state.

The year 2003 waste outflow and inflow maps for each California

county can be accessed on the CIWMB's California Counties Disposal Destination Data web page at

www.ciwmb.ca.gov/LGCentral /Summaries/CountyInfo.asp.

In addition, you can access waste outflow and inflow maps for the years 1999 through 2002 from this web page.

If you have questions regarding the waste outflow and inflow maps, contact Peter Staklis at (916) 341-6230 or at pstaklis@ciwmb.ca.gov.



Copies of this document originally provided by CIWMB were printed on recycled paper containing 100 percent postconsumer fiber.

Construction and demolition reuse and recycling

The California Integrated Waste Management Board (CIWMB) knows the importance of diverting construction and demolition (C&D) materials. In fact, the CIWMB website (www.ciwmb.ca.gov/) contains a wealth of information to assist jurisdictions, businesses, and others in diverting C&D waste through reuse and recycling.

CIWMB web pages contain information on setting up a C&D diversion ordinance, establishing C&D recycling programs, and obtaining grants and loans. Other valuable information relating to C&D diversion can be found as well. Some of the information available on the website is described below.

Local government model C&D diversion ordinance and local C&D diversion ordinances

The CIWMB collects information regarding local jurisdiction programs and offers specific services related to C&D recycling and reuse. In March 2004, as required by Chapter 501, Statutes of 2002 (Kuehl, SB 1374), the CIWMB adopted a model C&D diversion ordinance based on input from local jurisdictions, the League of California Cities, the California State Association of Counties (CSAC), C&D recyclers, Regional Council of Rural Counties, waste haulers, and construction and demolition industry representatives.

Jurisdictions who believe a C&D diversion ordinance would fit their needs and circumstances are encouraged to use the model as a tool to draft their own custom C&D diversion ordinance. Local jurisdictions are not required to adopt their own C&D diversion ordinance, nor are they required to adopt the CIWMB's model C&D diversion ordinance.

However, if C&D is a significant portion of their waste stream, then it is a good idea to consider diverting the C&D materials from the local landfill. One way to mandate that C&D materials are diverted is through an ordinance. The model C&D diversion ordinance is available on the CIWMB Model Construction and Demolition Diversion Ordinance web page at www.ciwmb.ca.gov/LGLibrary/CandDModel/.

For more information on SB 1374, go to www.leginfo.ca.gov/pub/01-02/bill/sen/sb_1351-1400/sb_1374_bill_20020912_chaptered.html.

Local government C&D diversion information

The CIWMB recently created a new web page to assist jurisdictions in establishing C&D recycling programs. In addition, the web page will help jurisdictions that have C&D recycling programs already in place target additional C&D recycling programs. This web page was designed to be used in conjunction with the CIWMB model C&D diversion ordinance, and it will also assist jurisdictions who want to establish their own ordinance.

Continued on page 4

C&D reuse and recycling, continued from page 3

Read on to learn about CIWMB C&D grants and loans!

The Local Government C&D Diversion Informational Guide provides jurisdictions information, including the following:

- Advice provided by builders, haulers, and C&D recyclers that have operated in jurisdictions with C&D diversion ordinances.
- Alternative methods of diverting C&D materials.
- Frequently Asked Questions page.
- General guidance on what jurisdictions should take into consideration when developing a C&D diversion ordinance, including advice from jurisdictions that already have developed and are now implementing C&D ordinances.
- Issues related to C&D diversion ordinances that would help jurisdictions to select the diversion method best suited to their local conditions and needs.
- Links to case studies.
- Links within the CIWMB's model C&D diversion ordinance, so that the user can easily navigate between the two documents.

To access information on the CIWMB's Local Government C&D Diversion Informational Guide web page, go to www.ciwmb.ca.gov/LGLibrary

/CandDModel/Instruction/.

CIWMB C&D-related grants and loans

Sustainable Building competitive grants

The Sustainable Building competitive grants provide funding to local government for funding projects that use sustainable building practices. To date, a total of \$1,527,996 has been awarded. Grant funding through fiscal year 2007–08 is now only available through the Tire Recycling Program's Five-Year Plan. These funds are available for sustainable building grants and contracts to advance and market building products made from California's waste tires.

Reuse Assistance grants

The Reuse Assistance grants program is a competitive grant program that provides incentives for local public agencies to promote and apply the concept of reuse to their business communities. C&D specific reuse or recycling grants were awarded in the following fiscal years: 2003–04 for \$138,336; 2002–03 for \$104,979; 2001–02 for \$136,185; and 2000–01 for \$148,352.

Recycling Market Development Zone (RMDZ) Revolving Loan Program

The RMDZ Revolving Loan Program provides direct loans to eligible businesses and nonprofit organizations that manufacture recycled raw materials, produce new recycled products, or reduce waste

C&D reuse and recycling, continued from page 4

"The Compost Solution" workshop is being held on September 12, 2005, at UC Riverside! See page 12 for more information.

resulting from the manufacture of a product. These loans promote market development for postconsumer and secondary waste materials. Since 1994, the RMDZ Revolving Loan Program has funded 20 loans to businesses for C&D-related projects for a total of \$13,076,108. Only three businesses processed C&D materials other than inert (asphalt and concrete) debris.

Additional CIWMB C&D web resources

Construction and Demolition Debris Recycling

www.ciwmb.ca.gov/ConDemo/contains information and links to web pages such as the 1999 waste characterization study, C&D materials, the C&D Debris Recyclers database, regulations, green building design and construction (sustainable building) resources, and C&D-related events or workshops.

C&D Recycled-Content Building Products

www.ciwmb.ca.gov/ConDemo
/Products/ contains a link to the
Recycled-Content Products
Directory, which has lists of
manufacturers or distributors of
recycled-content building products.

Contact information

For additional information on C&D ordinances and the C&D Diversion Information web page, contact Terri Edwards at (916) 341-6733 or tedwards@ciwmb.ca.gov.

For more information on the grants and loans available, go to CIWMB's Grants and Loans web page at www.ciwmb.ca.gov/Grants/. CIWMB contact and application information are included with each individual grant or loan.

KidMAX

The California Integrated Waste Management Board's (CIWMB) Materials Exchange Program (CalMAX) identifies listings for customers who prefer to target their materials to schools. These listings are called KidMAX. The CIWMB asks that all items offered in KidMAX are free.

For more information about KidMAX and to search for KidMAX listings in CalMAX online, go to www.ciwmb.ca.gov/CalMAX/Kidmax.htm. You can also contact Diana Rivera at (916) 341-6611 or drivera@ciwmb.ca.gov for additional information.

Cal/EPA's Environmental Management System and new mascot

The California Environmental Protection Agency (Cal/EPA) is implementing an Environmental Management System (EMS) at its Sacramento headquarters—the first State agency in California government to do so. The EMS is based on the voluntary International Standard, ISO 14001. Cal/EPA is part of the wave of successful EMS implementation by leaders in local, state, and federal government organizations across the U.S.

Local and regional government interest in environmental management systems currently is concentrated in port authorities, water and wastewater departments, and solid waste management departments. At the State level, interest has primarily centered on environmental and transportation departments.

Many branches of the federal government are implementing an EMS. Some of these federal agencies include NASA, the U.S. Postal Service, the Environmental Protection Agency, and the Departments of Energy, the Interior, Commerce, and Defense. EMS implementation is recognized also by many successful private sector businesses as an important management tool.

An EMS is an integrated set of management processes designed to continually improve the ability of an organization to achieve its environmental and related business goals. The EMS approach reflects the "plan-do-check-advance" cycle of continual improvement and incorporates root cause analysis.

Government agencies operate more efficiently and perform better when they use a proactive rather than a reactive approach to environmental management. No more "reinventing the wheel" for processes that should be routine, and stakeholder confidence increases as performance becomes more consistent.

Leaders in governmental organizations have observed the following benefits:

- Increased efficiency, reduced costs and greater operational consistency.
- Improved ability to meet compliance requirements.
- Improved environmental awareness, involvement, and competency throughout the organization.
- Better communication about environmental issues inside and outside the organization.
- Better relationships with regulators.

The boards, departments, and offices of Cal/EPA are implementing the environmental management system to make their business operations more consistent with the agency's mission of environmental

CalEPA's EMS and new mascot, continued from page 6

protection and leadership in this area. Environmental performance objectives include:

- Preventing pollution through environmentally preferable procurement.
- Reducing waste.
- Conserving energy.
- Reducing greenhouse gas emissions and air pollution through green energy procurement and fleet management.
- Reducing environmental impacts from electronic products through improvements in procurement, use, and end-of-life management.
- Continuing incentives for employee mass transit use and other trip-reduction strategies.

Achievements at headquarters include platinum certification to the Leadership in Energy and Environmental Design Green Building Rating System® for existing buildings and procurement of "greener" copier/printer paper through coordinated orders. The

change in paper amounts to an annual savings in greenhouse gas emissions of 30 percent. For Cal/EPA's part, this is equivalent to removing 15 cars from service. Using 100 percent postconsumer recycled content means no trees are cut down, and specifying processed chlorine free paper reduces the industrial release of chlorinated organic compounds in the environment. By coordinating paper orders, the number of truck deliveries was reduced from more than 30 to 5 or 6 per year. Stay tuned for future improvements.

In short, we are "Makin' it easy to be Green!" Cal/EPA recently adopted Eubie Green as the EMS mascot. The "spokesfrog" helps to remind all Cal/EPA employees and guests to Work Green, Travel Green, & Buy Green.

More on Cal/EPA's EMS can be found at www.calepa.ca.gov/ems/. Direct questions and suggestions on Cal/EPA's EMS to the EMS Technical Coordinator, Renée Lawver, at ems@calepa.ca.gov.



Applications for Reuse
Assistance grants
must be postmarked on or before
October 27, 2005.

Reuse Assistance grants

The California Integrated Waste Management Board (CIWMB) allocated \$250,000 for the fiscal year 2005–06 cycle of the Reuse Assistance grants to provide incentives for local public agencies to establish new or expanded reuse opportunities in California.

All cities, counties, and regional agencies that develop and implement waste reduction programs pursuant to the requirements set forth in Public Resources Code section 40900 are eligible to apply individually or regionally and may partner with any entity (for instance, business,

nonprofit). Questions must be submitted in writing and received by the CIWMB on or before **September 30, 2005**.

For more information on the grants, or to download the grant application, visit www.ciwmb.ca.gov/Reuse/Grants. Or, e-mail Sarah Weimer at sweimer@ciwmb.ca.gov for additional information. Applications must be postmarked on or before Thursday, October 27, 2005, and mailed to the address below:

California Integrated Waste Management Board Reuse Assistance Grants Program MS-14 P.O. Box 4025 Sacramento, CA 95812-4025

Resources available in the Local Government Assistance Library

Local Jurisdiction Sample
Documents web page
The California Integrated Waste
Management Board's (CIWMB)
Local Government Assistance
Library's website
(www.ciwmb.ca.gov/LGLibrary)
includes the Local Jurisdiction
Sample Documents web page
(www.ciwmb.ca.gov/LGLibrary)

includes the Local Jurisdiction
Sample Documents web page
(www.ciwmb.ca.gov/LGLibrary
/LocalDocs/). Sample documents
under the following topics can be
found on this web page:

- Ordinances, Resolutions, and Policies
- Contracts and Agreements
- Requests for Proposals and Requests for Qualifications

- Fees and Funding Resources
- Landfill Studies
- Public Education Materials
- Rural Cooperatives
- Schools
- Directories
- Journal Articles
- Case Studies/Programs
- Construction and Demolition (C&D)

Some of the documents can be accessed electronically from this web page, while others can be

Local government library resources, continued from page 8

obtained in hard copy format only.

The CIWMB is working toward converting all documents listed on this web page to online documents. The CIWMB recommends that jurisdictions use most of these documents as a starting point and modify them to meet local circumstances.

This article highlights two jurisdiction's documents related to improving the accuracy of the disposal reporting system (DRS).

Two of these sample documents we are highlighting are Riverside County's agreement for disposal tracking system requirements and Sacramento County's DRS ordinances. Both of these documents relate to improving the accuracy of the DRS for these jurisdictions.

Riverside County agreement for disposal tracking system requirements

Riverside County's agreement with its transfer stations for disposal of solid waste specifies tracking system requirements. These tracking requirements provide more timely and accurate DRS data to the disposal facilities and to the county. In addition, the tracking requirements allow the county and affected jurisdictions to more closely monitor the allocated tonnages and investigate any discrepancies. The agreement's language relating to the tracking requirements is below.

"VENDOR shall operate a tonnage tracking system that will determine on a daily basis the amount and origin of generation for the entire waste stream delivered to COUNTY landfills. The tonnage tracking system shall be fully compatible with the COUNTY'S current system. VENDOR shall provide COUNTY with monthly reports broken down by the origin of generation for the waste stream (including source separated and other diverted recyclables reported separately) delivered to the Facility and all disposal sites within fifteen (15) days of the end of the calendar month, and a year-end report that displays all data broken down by month along with a year total for the calendar year. The format of said reports shall be approved by the COUNTY."

The Riverside County Agreement for Disposal of Solid Waste can be accessed electronically on the CIWMB's Local Government Assistance Library website at www.ciwmb.ca.gov/LGLibrary/LocalDocs/Contract.htm. For further information on the agreement, contact Riverside County Waste Management at (951) 486-3200.

Sacramento County DRS ordinances

The unincorporated area of Sacramento County along with the Cities of Sacramento and Citrus Heights make up the Sacramento Regional Solid Waste Authority (SWA). The SWA implemented local ordinances relating to the

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Local government library resources, continued from page 9

DRS. These ordinances are briefly discussed below.

Ordinance Number 9 (2001)

Requires local solid waste facilities to track the jurisdictional origin of the waste they receive on a daily basis and to report the information quarterly.

• Ordinance Number 12 (2003)

Amends Sections 11 through 17 of Ordinance Number 9 to strengthen criminal and administrative civil penalties for violations.

Ordinance Number 14 (2004)

Replaces Ordinance Numbers 8, 11, 12, Sections 1 and 2, and 13 relating to the non-exclusive franchise system for regulating commercial solid waste hauling, enforcement, illegal haulers, and solid waste disposal restrictions. Effective January 10, 2005.

Ordinance Numbers 9 and 12 relate to local enforcement agency regulated solid waste facilities located within the SWA Region and require those facilities to collect daily origin information and report this information to SWA staff on a quarterly basis. Sacramento County staff serves as SWA staff as well as the "Agency," as defined in section 18801(a) (1) of Title 14 CCR, Division 7, Chapter 9. This daily origin information is reported quarterly by the facility operators on electronic forms created by SWA staff. Residential and selfhaul origin data is reported together in one column and commercial solid waste origin data is reported in a separate column.

Ordinance Number 14 relates to the regulation of franchised commercial haulers in the SWA Region for the collection of commercial solid waste. Among other requirements, Ordinance Number 14 requires franchisees to report origin and destination information to SWA staff on a quarterly basis using electronic forms created by SWA staff.

The franchisees report individually using their own dispatch records as a basis for the origin determination. Multi-jurisdictional front loader collection routes are evaluated quarterly on a volume-collected basis by jurisdiction. Those volumes are then converted to a percentage of front loader waste per jurisdiction. The percentages are then applied to the total front loader waste taken to each solid waste facility during that quarter.

The SWA Ordinances can be accessed electronically on the CIWMB's Local Government Assistance Library website at www.ciwmb.ca.gov/LGLibrary/LocalDocs/Policy.htm. For further information on these ordinances, contact Doug Kobold, Sacramento County, at (916) 875-7087 or koboldd@SacCounty.net.

Contact information If the document you are interested in reading is not available

Local government library resources, continued from page 10

Don't miss the Plastic Debris, Rivers to Sea conference in Redondo Beach from September 7– 9 this year! electronically, if you would like to submit your local documents to the library, or if you have any suggestions on how to improve the library, please contact John Duke at (916) 341-6259 or jduke@ciwmb.ca.gov. Be sure to check out the Local Government Assistance Library at www.ciwmb.ca.gov/LGLibrary/ for a multitude of other resources.

Plastic Debris, Rivers to Sea conference

At the **September 7–9, 2005**, Plastic Debris, Rivers to Sea conference in Redondo Beach, we will bring plastic industry representatives together with trash and recycling program managers, zero waste advocates, storm water program managers, and marine debris experts.

By bringing everyone together to understand the scope and impacts of the problem, this conference offers the first opportunity for California to begin to envision how to stop the flow of plastic debris and trash to the marine environment.

Sessions will focus on reducing the contributions of trash and debris caused by littering, proliferating waste generation, and industrial discharges from plastic manufacturing and resin transport. The wide array of local and international speakers will provide a diversity of perspectives on the

research and policies needed to solve these problems.

This conference will provide an update on the latest storm water and solid waste management techniques and invite participants to join together in problem-solving dialogues oriented to collaborations between industry, government, and the environmental community.

For registration information, visit http://conference.plasticdebris.org/postcard/.

If you have questions about the conference, contact Miriam Gordon, Conference Coordinator, at the California Coastal Commission at mgordon@coastal.ca.gov or (415) 904-5214, or Christine Flowers at the California Integrated Waste Management Board at cflowers@ciwmb.ca.gov or (916) 341-6507.

Compost workshop

"The Compost Solution" collaborative workshop on **September 12, 2005**, at UC Riverside will address how to use more recycled organics (mulch and compost) to solve many of California's environmental, landscape, agricultural, and watershed management problems.

This workshop is a first-ever collaboration between multiple public, private, research, and

educational institutions, targeted at bringing together many of the people and entities who generate, manufacture, recycle, market, distribute, regulate, and use recycled organics (for mulch and compost).

If you have questions regarding "The Compost Solution" workshop, please contact Ken Decio at (916) 341-6586 or kdecio@ciwmb.ca.gov.

2004 electronic annual report for local government

In **September 2005**, the California Integrated Waste Management Board (CIWMB) will mail password letters to each jurisdiction with annual reporting responsibilities. Any local government representative who does not receive a password letter and who has not begun work on the CIWMB 2004 electronic annual report (EAR) should contact their Office of Local Assistance representative.

In **September 2005**, California jurisdictions will be able to submit 2004 data about their solid waste diversion programs and planning documents for the EAR (https://secure.ciwmb.ca.gov/juris/ear/). The CIWMB and reporting jurisdictions must wait for other agencies to release adjustment factor data before activation of the diversion rate calculator and completion of EARs.

The CIWMB expects that complete employment and taxable sales information will be available by the end of the year. At that point, CIWMB staff will update the online diversion rate calculator. Once that is done, the CIWMB will let all jurisdictions know that the calculator is available and what the final filing date for the 2004 EAR will be.

Jurisdictions with Board-approved SB 1066 Time Extensions or Alternative Diversion Requirements are typically required to file an update report around the same time as they file their EAR. To do that, jurisdictions use the CIWMB's web-based "E-1066" electronic update system, which uses the same password as the EAR and has a similar look and feel. Local government representatives who

2004 EAR, continued from page 12

have questions about the E-1066 should also contact their Office of Local Assistance representative. The E-1066 can be found on the web at

https://secure.ciwmb.ca.gov/Juris/Timeext/.

Section C-EZ

Last year the CIWMB introduced Section C-EZ, which streamlined the reporting of diversion program status and tonnage information. While Section C-EZ remains available, the Office of Local Assistance wants all jurisdictions to make an extra effort this year to ensure that their diversion program listing and notes are complete and current.

Diversion program implementation is the cornerstone of the CIWMB's biennial review. Solid evidence of comprehensive diversion program implementation may allow the CIWMB to make a "good faith effort" finding even when a jurisdiction's diversion rate is less than 50 percent.

Whether or not you use Section C-EZ, all EAR filers should take great care this year to add new or overlooked solid waste diversion programs, delete discontinued programs, and add notes to their existing diversion programs.

Critical focus areas are construction and demolition programs and ordinances, procurement policies and practices, and any other program which has seen significant change or challenge. If you have recently switched from a source-separated curbside recycling program to

single-stream collection, please update the program notes for your existing curbside program. Of course, the CIWMB also wants to hear about your other innovations and successes.

Additional requirements related to annual reporting

Last year, the State Legislature passed Chapter 879, Statutes of 2004 (Montanez, AB 2176), which requires a local agency to provide waste reduction information when issuing a permit to operators of large venues and large events.

The jurisdiction must now determine the top 10 percent of large venues and large events within its boundaries, based upon the amount of solid waste generated. The 2004 EAR inquires about how your jurisdiction will accomplish these mandates. Next year, jurisdictions will begin reporting program information and tonnages for solid waste disposal and diversion at those top 10 percent of large venues and events, as required by Chapter 879.

EAR Fact

Ninety-nine percent of all California jurisdictions use the EAR to meet the annual report requirements of Public Resources Code section 41821. That's because the EAR—now in its fourth year—is faster, easier, and less expensive than any other method.

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Contact information

Local government representatives should contact their Office of Local Assistance representative if they have questions regarding the EAR. A list of Office of Local Assistance representatives is available on the Local Assistance Contacts web page at http://www.ciwmb.ca.gov/OLA/Contacts.asp.

Editor's note

I hope you enjoyed this edition of *infoCycling*. In the fall 2005 edition, look for an article on the disposal reporting system regulations. Please contact me with suggestions on articles you would like to see included in *infoCycling* and announcements of events in your jurisdiction or at your State agency. You can e-mail me at twebb@ciwmb.ca.gov or reach me at (916) 341-6240.

Your comments and suggestions on *infoCycling* are always welcome!

Tracy

